

Job Title:	Trainer (Road Safety/Traffic Management/Highway Inspection)
Reporting to:	Director/Training Manager
Based:	Coventry*
Hours:	Full-time or Part-time
Salary:	To be negotiated

*(training courses delivered throughout the UK)

Purpose of the Job

Developing, preparing and delivering a wide range of road safety, traffic management, highway engineering and highway inspection training courses at venues throughout the UK and occasionally the Republic of Ireland.

Specific Duties

- The delivery of training courses throughout the UK and occasionally the Republic of Ireland (please refer to the website for a comprehensive list of our training course portfolio). Due to the diverse training locations, significant amounts of travel and time staying away from home are part of this role
- Assisting with the development of new and existing training courses
- Preparation of material for training courses
- Development of vocational qualifications, competency certification with respect to TMS training courses
- Maintaining and developing wide and up-to-date knowledge and understanding of road safety, traffic management, transportation and highway engineering issues
- An ability to undertake Road Safety Audits in accordance with GG119, to assist the audit team during busy periods (desirable but not essential)

The successful applicant should have the following skills and qualities

- Smart appearance, clear spoken communications with friendly and outgoing personality and good interpersonal skills
- Hardworking and conscientious, reliable and flexible
- Strong communication skills, able to liaise with colleagues and customers on a daily basis
- Trainers often run courses on their own so the desire and ability to present technical subjects is a key factor
- Able to work under pressure and to deadlines. Good prioritisation skills are essential
- The ability to work on your own initiative, taking control of nominated areas of responsibility
- Team worker who actively contributes towards resolution of problems and improvements to processes within team environment
- Good organisational, planning and office administration skills
- Ability to use Microsoft Word/Excel and PowerPoint
- Experience in road safety engineering, highway inspection and maintenance, highway design and traffic policing are all helpful
- Knowledge of current Road Safety issues, Highway Design Standards and Traffic Engineering and Traffic Management is desirable
- Knowledge and experience of Transport Assessments/Statements, AutoCAD and computer modelling e.g. ARCADY, PICADY, OSCADY is desirable
- To carry out Road Safety Audits in accordance with GG 119 (minimum Team Member status) is desirable

NB: This role would suit full or part-time candidates and whilst experience is an advantage, training will be given for the right candidate. Due to the variety of specialisms within this role, please contact us if you have experience in one or more of the areas detailed in the job description. We would be more than happy to discuss this further with you.